

NIHR CLAHRC North West Coast  
Steering Board  
**AGENDA**

Tuesday 12<sup>th</sup> December 2017, 1.00 – 3.00pm (Including lunch from 12.30pm)  
Adelphi Building, AB226, UCLan

Chair: Bill Sang

Agenda Item	Documents Attached	Owner
1. Welcome, introductions and apologies		Chair
2. Declarations of interest		Chair
3. Minutes from previous meeting	<i>Enc. 1 CLAHRC NWC Steering Board Meeting Minutes 20062017</i>	Chair
4. Progress on Action Points and Matters Arising <ul style="list-style-type: none"> <li>• Partnership Agreements</li> </ul>	<i>Verbal update</i>	JC



<p><b>5. New Partner Application – Lancaster City Council</b></p>	<p><i>Verbal - For Discussion</i></p>	<p><b>JP</b></p>
<p><b>6. Directors Report</b></p> <p>6.1 Theme Progress Report</p> <p>6.2 Financial Report</p> <p>6.3 Risk Register</p> <p>6.4 Theme Dashboard</p>	<p><b>Enc. 2</b>  <i>CLAHRC NWC Theme Progress Report Q2 2017.18 – for information</i></p> <p><b>Enc. 3</b>  <i>CLAHRC NWC Finance Update Q2 2017.18 – for information</i></p> <p><b>Enc. 4</b>  <i>CLAHRC NWC Strategic Risk register December 2017 – for discussion</i></p> <p><b>Enc. 5</b>  <i>CLAHRC NWC Theme Dashboard December 2017 – for information</i></p>	<p><b>MG</b></p> <p><b>MG</b></p> <p><b>MG</b></p> <p><b>MG</b></p>



<p><b>7. Subcommittee report from 8<sup>th</sup> December 2017</b></p> <p><b>Including recommendations on the PPP round 2 projects</b></p>	<p><b>Enc. 6 – to follow</b>  <i>CLAHRC NWC Subcommittee report 8<sup>th</sup> December 2017 – for information</i></p>	<p><b>EG</b></p>
<p><b>8. Partner Priority Programme Round 1 and 2</b></p>	<p><b>Enc. 7</b>  <i>PPP Projects Round 2 Summary – for information</i></p>	<p><b>MG</b></p>
<p><b>9. Capacity Building Update</b></p>	<p><b>Enc. 8</b>  <i>CLAHRC NWC Capacity Building Update September 2017 – for information</i></p>	<p><b>CW</b></p>
<p><b>10. Public Engagement Update</b></p>	<p><b>Enc. 9</b>  <i>CLAHRC NWC Public Engagement Report December 2017 – for discussion</i></p>	<p><b>JP</b></p>
<p><b>11. Communications Update</b></p>	<p><b>Verbal Update</b></p>	<p><b>MG</b></p>



12. Steering Board Membership/Partner Forum	<i>For discussion</i>	
13. Date of next meeting	UCLAN	

