



**National Institute for
Health Research**

**NIHR CLAHRC North West Coast
Steering Board
AGENDA**

**Tuesday 21st June 2016, 1.00 – 3.00pm (Including lunch from 12.30pm)
Best Western, Leyland Hotel, Leyland Way, Leyland, Preston, PR25 4JX**

Chair: Bill Sang

Agenda Item	Documents Attached	Owner
1. Welcome, introductions and apologies		Chair
2. Declarations of interest		Chair
3. Minutes from previous meeting	Enc. 1 <i>CLAHRC NWC Steering Board Minutes 22.03.2016</i>	Chair
4. Progress on Action Points and Matters Arising <ul style="list-style-type: none">• Update of website – minutes and Steering Board Members		Chair
5. Directors Report 5.1 Progress Report	Enc. 2 <i>CLAHRC NWC Progress Report June 2016 – for information</i>	MG

5.2 Financial Report	Enc. 3 <i>CLAHRC NWC Finance Update – for information and decision to be made.</i>	MG
5.3 Risk Registers	Enc. 4 <i>CLAHRC NWC Progress Bid Objectives June 2016 for information</i>	MG
	Enc. 5 <i>CLAHRC NWC Risk Register Projects – for information</i>	MG
	Enc.6 <i>CLAHRC NWC Strategic Risk register - decision to be made</i>	MG
6. Annual Report	Enc. 7 <i>NIHR CLAHRC NWC Annual Progress Report 2015-16 – for information</i>	MG
	Enc. 8 <i>Annual report NIHR CLAHRC NWC Finance and Activity Report 2015-16 – for information</i>	MG
7. Partner Strategic Priority	Enc. 9 - To follow	MG
8. Communications Update	Verbal Update	MG



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9. Publications Plan	Enc. 10 <i>CLAHRC NWC Publications Plan - for information</i>	MG
10. Any other business		Chair
11. Date of next meeting	20 th September 2016 12.30 – 3pm Leyland Hotel Preston	