



**National Institute for  
Health Research**

**NIHR CLAHRC North West Coast  
Steering Board  
AGENDA**

**Tuesday 22<sup>nd</sup> March 2016, 1.00 – 3.00pm (Including lunch from 12.30pm)  
Best Western, Leyland Hotel, Leyland Way, Leyland, Preston, PR25 4JX**

**Chair: Bill Sang**

<b>Agenda Item</b>	<b>Documents Attached</b>	<b>Owner</b>
<b>1. Welcome, introductions and apologies</b>		<b>Chair</b>
<b>2. Declarations of interest</b>		<b>Chair</b>
<b>3. Minutes from previous meeting</b>	<b>Enc. 1</b> <i>CLAHRC NWC Steering Board Minutes 15.12.2015</i>	<b>Chair</b>
<b>4. Progress on Action Points and Matters Arising</b>	<b>Enc. 2</b> <i>Integrated Longitudinal Research Resource Data Access procedures – <b>for information</b></i>  <b>Enc. 3</b> <i>Awards Ceremony Paper – <b>decision required</b></i>	<b>JP</b>  <b>MG</b>
<b>5. Directors Report</b>  5.1 Progress Report - theme progress and project list	<b>Enc. 4</b> <i>CLAHRC NWC Progress Report March 2016 – <b>for information</b></i>	<b>MG</b>

<p>5.2 Financial Report</p> <p>5.3 Risk Registers</p>	<p><b>Enc. 5</b> <i>Finance update NIHR CLAHRC NWC Q3 2015-16 – for information</i></p> <p><b>Enc. 6</b> <i>CLAHRC NWC Risk Register Objectives – for information</i></p> <p><b>Enc. 7</b> <i>CLAHRC NWC Risk Register Projects – for information</i></p>	<p><b>MG</b></p> <p><b>MG</b></p> <p><b>MG</b></p>
<p><b>6. Capacity Building Update</b></p>	<p><b>Enc. 8</b> <i>CLAHRC NWC Capacity Building Update – for information</i></p>	<p><b>CW</b></p>
<p><b>7. Public Engagement Update</b></p>	<p><b>Enc. 9</b> <i>CLAHRC NWC Public Engagement Update March 2016 – for information</i></p>	<p><b>JP</b></p>
<p><b>8. Partner Engagement Update</b></p>	<p><b>Enc. 10 - TO FOLLOW</b> <i>CLAHRC NWC Partner Engagement Report – for information</i></p>	<p><b>JP</b></p>
<p><b>9. Publications Plan</b></p>	<p><b>Enc. 11</b> <i>CLAHRC NWC Publications Plan March 2016 - for information</i></p>	<p><b>MG</b></p>
<p><b>10. Terms of Reference</b></p>	<p><b>Enc. 12</b> <i>CLAHRC NWC Steering Board Terms of Reference v6 March 2016 – decision</i></p>	<p><b>WS</b></p>



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	<i>required</i>	
<b>11. Annual Report</b>	<i>Verbal Update</i>	<b>MG</b>
<b>12. Any other business</b>		<b>Chair</b>
<b>13. Date of next meeting</b>	21 <sup>st</sup> June 2016 12.30 – 3pm Leyland Hotel Preston	