

NIHR CLAHRC North West Coast  
Steering Board  
**AGENDA**

Thursday 13<sup>th</sup> December 2018, 1- 3.00pm  
The Centre, Birchwood Park, Warrington, WA3 6YN

Chair: Bill Sang

Agenda Item	Documents Attached	Owner
1. Welcome, introductions and apologies		Chair
2. Declarations of interest		Chair
3. Minutes from previous meeting	<i>Enc.1 CLAHRC NWC Steering Board Meeting Minutes 18.09.2018</i>	Chair
4. Progress on Action Points and Matters Arising <ul style="list-style-type: none"> <li>• ARC bid</li> <li>• Internal Evaluation</li> </ul>		Chair



<p><b>5. Directors Report</b></p> <p>5.2 Theme Progress Report</p> <p>5.3 Financial Report</p> <p>5.4 Risk Register</p> <p>5.5 Theme Dashboard</p>	<p><b>Enc. 2</b> <i>Theme Progress Report Q2 2018.19 – for information</i></p> <p><b>Enc. 3</b> <i>CLAHRC NWC Finance Update Q2 2018.19 – for information</i></p> <p><b>Enc. 4</b> <i>CLAHRC NWC Strategic Risk register December 2018 – for discussion</i></p> <p><b>Enc. 5</b> <i>CLAHRC NWC Theme Dashboard December 2018 – for information</i></p>	<p><b>MG</b></p> <p><b>MG</b></p> <p><b>MG</b></p> <p><b>MG</b></p>



<b>6. Review of Governance Arrangements</b>	<b><i>For discussion</i></b>	<b>Chair</b>
<b>7. Subcommittee report from 6<sup>th</sup> October 2018</b>	<b><i>Enc. 6</i></b> <i>CLAHRC NWC Subcommittee report 08.11.2018– for information</i>	<b>EG</b>
<b>8. Public Engagement Update</b>	<b><i>Enc. 7</i></b> <i>CLAHRC NWC Public Engagement Report September 2018 – for discussion</i>	<b>JP</b>
<b>9. Capacity Building Update</b>	<b><i>Enc. 8</i></b> <i>CLAHRC NWC Capacity Building Update – for information</i>	<b>CW</b>
<b>10. Communications Update</b>	<b><i>Verbal Update</i></b>	<b>MG</b>
<b>11. Date of next meeting</b>	Thursday 14 <sup>th</sup> March 2019 1-3pm – venue to be confirmed	

