



**National Institute for
Health Research**

**NIHR CLAHRC North West Coast
Steering Board
AGENDA**

**Tuesday 15th December 2015, 1.00 – 3.00pm (Including lunch from 12.30pm)
Best Western, Leyland Hotel, Leyland Way, Leyland, Preston, PR25 4JX**

Chair: Bill Sang

Agenda Item	Documents Attached	Owner
1. Welcome, introductions and apologies		Chair
2. Declarations of interest		Chair
3. Minutes from previous meeting	<i>Enc. 1 CLAHRC NWC Steering Board Minutes 15.09.2015</i>	Chair
4. Progress on Action Points and Matters Arising 4.1 Update on Actions from September 4.2 External Advisory Committee 4.3 Nominated Deputies	<i>Verbal Update</i>	MG MG MG
5. Report of the Steering Board Sub-Committee Recommendations on funding of proposals	<i>Enc. 2 TO FOLLOW CLAHRC NWC Subcommittee Report</i>	EG

	<p><i>December 2015</i></p> <p>Enc. 3 <i>CLAHRC NWC 042 Outline Application – Healthy Lung</i></p>	
<p>6. Directors Report</p> <p>6.1 Progress Report - theme progress and project list</p> <p>6.2 Financial Report</p> <p>6.3 Risk Registers</p>	<p>Enc. 4 <i>CLAHRC NWC Progress Report December 2015</i></p> <p>Enc. 5 <i>Finance update NIHR CLAHRC NWC Q2 2015-16</i></p> <p>Enc. 6 <i>CLAHRC NWC Risk Register Objectives</i></p> <p>Enc. 7 <i>CLAHRC NWC Risk Register Projects</i></p>	<p>MG</p> <p>MG</p> <p>MG</p>
<p>7. Capacity Building Update</p>	<p>Enc. 8 <i>CLAHRC NWC Capacity Building Update</i></p>	<p>CW</p>
<p>8. Public Engagement Update</p>	<p>Enc. 9 <i>CLAHRC NWC Public Engagement Update</i></p>	<p>JP</p>



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9. Partner engagement Update	Enc. 10 <i>CLAHRC NWC Partner Engagement Report</i>	JP
10. Annual Report Feedback	Enc. 11 <i>CLAHRC NWC 2014-15 annual report feedback</i> Enc. 12 <i>Notes on NIHR feedback on the Annual Report</i>	MG
11. Publications Plan	Enc. 13 <i>Publications Planning for NIHR CLAHRC NWC</i>	MG
12. Evaluation of Capacity Building and Public Engagement	Verbal Update	MG
13. Any other business		Chair
14. Date of next meeting	22 nd March 2016 12.30 – 3pm Leyland Hotel Preston	