

NIHR CLAHRC North West Coast
Steering Board
AGENDA

Tuesday 20th September 2016, 1.00 – 3.00pm (Including lunch from 12.30pm)
Best Western, Leyland Hotel, Leyland Way, Leyland, Preston, PR25 4JX

Chair: Bill Sang

Agenda Item	Documents Attached	Owner
1. Welcome, introductions and apologies		Chair
2. Declarations of interest		Chair
3. Minutes from previous meeting	Enc. 1 CLAHRC NWC Steering Board Minutes 21062016	Chair
4. Progress on Action Points and Matters Arising <i>Website Update</i> <i>Finance Terms of Reference</i> <i>Forward look</i>	Verbal Enc. 2 CLAHRC NWC Principles -for information	Chair MG



<p>5. Directors Report</p> <p>5.1 Theme Progress Report</p> <p>5.2 Financial Report (including draft Terms of Reference)</p> <p>5.3 Risk Register</p> <p>5.4 Theme Dashboard</p>	<p>Enc. 3 <i>CLAHRC NWC Theme Progress Report Q1 2016/17 – for information</i></p> <p>Enc. 4 <i>CLAHRC NWC Finance Update Q1 2016.17 – decision to be made on Terms of Reference</i></p> <p>Enc. 5 <i>CLAHRC NWC Strategic Risk register September 2016 – for discussion</i></p> <p>Enc. 6 <i>CLAHRC NWC Theme Dashboard – for information</i></p>	<p>MG</p> <p>MG</p> <p>MG</p> <p>MG</p> <p>MG</p> <p>MG</p>
<p>7. Partner Strategic Priority</p>	<p>Enc. 7 - to follow</p>	<p>MG</p>
<p>8. Subcommittee report and Terms of Reference</p>	<p>Enc. 8 <i>CLAHRC NWC Subcommittee Report July 2016 – for information</i></p> <p>Enc. 9 <i>CLAHRC NWC Subcommittee Terms of</i></p>	<p>KB</p>



	<i>Reference v3 August 2016 – decision to be made</i>	
9. Capacity Building Update	Enc. 10 <i>CLAHRC NWC Capacity Building report Q1 2016.17 – for information</i>	CW
10. Public Engagement Update	Enc. 11 <i>CLAHRC NWC Public Engagement Report Q1 2016.17 – for information</i>	JP
11. Communications Update (including recent publications)	Verbal Update	MG
12. Any other business		Chair
11. Date of next meeting	13th December 12.30 – 3pm Leyland Hotel Preston	

